



**MINUTES
TOWN OF PITTSBORO
DOWNTOWN ADVISORY BOARD
REGULAR MEETING
TUESDAY, AUGUST 17, 2022 - 10:00 AM**

Members Present:

Robyn Allgood, Voting
McKenzie Allgood, Voting
Mary Kate Bedell, Volunteer
Samantha Birchard, Voting
Sarah DeStefano, Voting
Heather Johnson, Voting
Janeth Moran, Volunteer
Chevon Moore, Voting
Dylan Perry, Voting
Cindy Schmidt, Ex-Officio
Michael Whitman, Voting
Theresa Thompson, Downtown Development Director

Voting Members Absent:

Kathie Russell, Voting
Greg Stafford, Voting

1. Welcome & Introductions

The meeting was opened by Theresa Thompson, Downtown Development Director.

2. Discussion Items

Discussion included:

- Ms. Thompson will research social district standards.
- Ms. Thompson will contact the Welcome Center for items to distribute at a Briar Chapel event.
- Several names were recommended for the Land Use Plan's stakeholders interviews.

3. Decision Items

- Minutes of the July 19, 2022 Regular Meeting – Heather Johnson made a motion to approve the minutes, Robyn Allgood seconded the motion. The motion passed unanimously 7-0.
- Election of Officer of the Design Committee
 - Vice Chair – McKenzie Allgood nominated Dylan Perry to serve as Vice Chair for Fiscal Year 2023 and he accepted the nomination. McKenzie Allgood made a motion to elect Mr. Perry as Vice Chair, which was seconded by Robyn Allgood. The motion passed unanimously (7-0).
- After discussion, Robyn Allgood made a motion for Ms. Thompson to research possible

zoning standards to limit office space downtown. Michael Whitman seconded the motion. The motion passed unanimously 7-0.

4. Main Street Program Overview

Mike Dougherty with the NC Department of Commerce provided an overview of the Community Vision Forum results and facilitated a vision and mission statement exercise.

5. Adjournment

With no further comments, the meeting was adjourned.

Theresa Thompson, Downtown Development Director