



**MINUTES
TOWN OF PITTSBORO
DOWNTOWN ADVISORY BOARD
REGULAR MEETING
TUESDAY, NOVEMBER 1, 2022 - 5:00 PM**

Members Present:

McKenzie Allgood, Voting
Robyn Allgood, Voting
Debbie Andleton, Ex-Officio
Mary Kate Bedell, Volunteer
Samantha Birchard, Voting
Sarah DeStefano, Voting
Heather Johnson, Voting
Chevon Moore, Voting
Saundra Nettles, Volunteer
Cindy Poindexter, Ex-Officio
Kathie Russell, Voting
Cindy Schmidt, Ex-Officio
Neha Shah, Ex-Officio
Greg Stafford, Voting
Tiana Thurber, Voting
Theresa Thompson, Downtown Development Director

Board Members Absent:

Phillip Pappas, Ex-Officio
Dylan Perry, Voting
Michael Whitman, Voting

1. Welcome

The meeting was opened by Theresa Thompson, Downtown Development Director.

2. Discussion Items

Discussion included:

- Ms. Thompson reviewed the most recent versions of Draft Work Plan with the Board and stated she will present it to the Town Board of Commissioners on November 28, 2022. Heather Johnson updated the board on the implementation of the Pittsboro Passport project, which is a collaboration with the Circle City Merchants. Ms. Thompson informed the Board of several upcoming training opportunities with the NC Main Street Program. The Board discussed the scheduling of upcoming Committee Meetings. Ms. Thompson reviewed the draft Action Plans.

3. Decision Items

- Finalize FY 23 Work Plan – After discussion, Chevon Moore made a motion to approve the FY

23 Work Plan with the conditions that the word “create” is removed from item project number E7.

4. Adjournment

With no further comments, the meeting was adjourned.

Theresa Thompson, Downtown Development Director