

2020-2021 OPERATING BUDGET

Be It Ordained by the Board of Commissioners of the Town of Pittsboro in regular session assembled on the 22nd day of February, 2021.

Section 1. That the following **ENTERPRISE FUND REVENUE ITEM** be increased by the amounts indicated:

30-3990-010 FUND BALANCE APPROPRIATED \$70,000.00

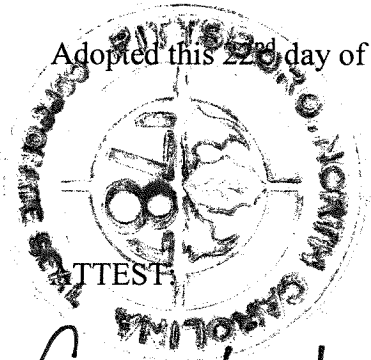
TOTAL \$70,000.00

Section 2. That the following **ENTERPRISE FUND EXPENDITURE ITEM** be increased by the amount indicated:

30-7200-450 CONTRACTED SERVICES \$70,000.00

TOTAL \$70,000.00

Adopted this 22nd day of February, 2021.



Cassandra M. Bullock
Cassandra M. Bullock, Town Clerk

James Nass
James Nass, Mayor

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MEMO TO: Mayor and Commissioners

FROM: Chris Kennedy, Town Manager

SUBJECT: Budget Amendment for Town of Pittsboro Cost of Western Intake Partnership Program Manager Expenses for Remainder of FY 2020-21

DATE: February 22, 2021

Purpose: To amend our Fiscal Year 2020-21 operating budget to allow the Town to continue with our Program Manager agreement with engineering firm HDR, Inc. as part of their coordinating efforts on behalf of the Partners of the Western Intake Partnership (WIP).

Background:

- The Town of Pittsboro, Chatham County, the City of Durham, and Orange Water and Sewer Authority have been working cooperatively since 2012 as the WIP to plan for the construction of facilities on the western side of Jordan Lake to obtain access to our Jordan Lake allocations.
- The effort includes cost sharing between the Partners for the work conducted on behalf of WIP. Each Partner will contribute by payment of their share of the actual costs of each project in which they elect to participate by payment to the City of Durham in accordance with the agreed upon cost sharing formula.
 - Payment is due to the City of Durham as they are the lead agency and the primary entity invoiced for services. Each of the other three Partners then reimburses Durham for their proportionate share per the cost sharing formula.
- The cost sharing formula is based on each Partner's Jordan Lake water supply storage allocation and is as follows:

Party	Jordan Lake Allocation	Cost Share
City of Durham	16.5%	40.74%
Chatham County	13%	32.10%
Town of Pittsboro	6%	14.81%
Orange Water & Sewer Authority	5%	12.35%
Total	40.5%	100.00%

- The Partners secured the services of HDR, Inc. in August 2020 to act as the WIP Program Manager on behalf of the group.

- The maximum total cost of the contract with HDR for WIP Program Manager is \$2,126,700. A budget of \$300,000 has been established for any contingencies for this project. Therefore, the total maximum project cost is \$2,426,700.
 - Please note that OWASA is a declining partner in this effort and therefore not a part of the cost sharing.

Projections	Total Cost	Durham	Chatham	Pittsboro
2/1/21-6/30/21	\$ 359,306.21	\$167,005.53	\$131,577.93	\$ 60,722.75
7/1/21-6/30/22	\$ 749,000.00	\$348,135.20	\$274,283.80	\$ 126,581.00
7/1/22-6/30/23	\$ 787,000.00	\$365,797.60	\$288,199.40	\$ 133,003.00

- The budget amendment proposed herein, is for Town of Pittsboro’s remaining cost share expense for Fiscal Year 2020-2021.
- In addition to the \$60,722.75 listed in the chart directly above, the Town is also due to pay an invoice in the amount of \$8,736.25 for work conducted prior to February 1, 2021, hence the budget amendment request in the amount of \$70,000.

Recommendation:

Adoption of the attached budget ordinance amending the FY 2020-21 operating budget to allow the Town to continue with our Program Manager agreement with engineering firm HDR, Inc. as part of their coordinating efforts on behalf of the Partners of the Western Intake Partnership (WIP).

ORDINANCE AMENDING THE
TOWN OF PITTSBORO